



Employment Application

Personal Information:

Today's Date: _____

Full Name: _____

Address: _____

Cell Phone: _____ Home Phone: _____

Email address: _____

Date Available to begin work: _____

Position applying for: _____

Are you a citizen of the U.S.? _____ If no, are you authorized to work in the U.S.? _____

If selected for hire, proof of eligibility to work in the U.S. must be provided.

Have you every worked for Grand Manor before? _____ If yes, when? _____

Education:

High School: _____

Address: _____

Did you graduate: _____

College: _____

Address: _____

Did you graduate: _____ Degree: _____

References:

Please list 3 professional references.

1) Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ Years Acquainted: _____

2) Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ Years Acquainted: _____

3) Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ Years Acquainted: _____

Previous Work History:

Company: _____ Phone: _____

Address: _____ Supervisor's name: _____

Job Title: _____ Dates: Month/Year: From _____ / _____ To _____ / _____

Responsibilities: _____

Reason for Leaving: _____

Company: _____ Phone: _____

Address: _____ Supervisor's name: _____

Job Title: _____ Dates: Month/Year: From _____ / _____ To _____ / _____

Responsibilities: _____

Reason for Leaving: _____

Company: _____ Phone: _____

Address: _____ Supervisor's name: _____

Job Title: _____ Dates: Month/Year: From _____ / _____ To _____ / _____

Responsibilities: _____

Reason for Leaving: _____

Military:

Did you serve in the U.S. Armed Forces? _____ If so, in what Branch? _____

Describe any training received relevant to the position for which you are applying: _____

Disclaimer and Signature:

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I hereby agree to drug screen prior to employment and at any time requested by the company during my employment.

Signature

Date